

From: [Knowledge Services Announcements](#) on behalf of [Knowledge Services](#)
To: BATRaining@listserv.uta.edu
Subject: FY26 Department Budget Table (DBT) Announcement
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Knowledge Services Logo



FY26 DEPARTMENT BUDGET TABLE (DBT)

The Office of Budgets, Planning, and Analysis will communicate the timeline for loading the FY25 Department Budget Table (DBT) records to the FY26 Department Budget Table (DBT) after the campus completes the annual budget process. At this time, we do not recommend departments submit funding changes for FY26 but eForms for new positions can be submitted now.

Summary of Annual DBT load process:

- FY26 funding from EPM for budgeted positions will be loaded over FY26 DBT records already in UTShare.
- FY25 DBT records for non-budgeted positions will not be loaded over FY26 DBT data already in UTShare.
- FY25 DBT records will be loaded to the FY26 DBT for all other non-budgeted positions, excluding inactive positions and positions with project end dates before 8/31/2024 (a list of affected positions will be distributed to units).

If you have any questions or concerns, contact Knowledge Services at [817-272-2155](tel:817-272-2155),

knowledgeservices@uta.edu, [chat](#) or open a [Service Now Ticket](#).

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