Budget Exception Errors and Possible Solutions

Error: Exceeds Budget Tolerance / Spending Authority Over Budget
What it means: Cost center has no budget or there are insufficient funds
Possible Solutions:
- Use a cost center that has available funds
- Cancel the journal (requisition, voucher, travel auth, etc.)
- Modify the amount or quantity ordered
- Process a Budget Transfer (to increase available budget)

Error: No Budget Exists / Budget is Closed
What it means: Cost center has no budget or cost center is inactive
Possible Solutions:
- Use a cost center that has available funds
- Cancel the journal (requisition, voucher, travel auth, etc.)
- Process a Budget Transfer (to increase available budget)
- Review ChartField string

Error: Budget Date out of Bounds
What it means: You are trying to process a transaction past the dates for the project
(Applicable to grants and constructions projects)
Possible Solutions:
- Cancel the journal (requisition, voucher, travel auth, etc.)
- Use another funding source
- Extend the dates for the Project (contact the Office of Sponsored Programs and submit relevant documents with new project dates)

Error: Required key CF is blank
What it means: Missing a ChartField value, such as Fund, Function, Dept, Cost Center, etc.
Possible Solutions:
- Go back to "Accounting Defaults" or ChartField section of the transaction you are trying to process and enter the missing ChartField value
- Review the Cost Center speedtype to double check ChartField values
- Use a valid budget period