

## Purchasing Card Carry Over Transaction Log

Cardholder Name \_\_\_\_\_

Last 4 of Card \_\_\_\_\_

### Items Not on Current Billing Cycle

Billing Cycle Date from \_\_\_\_\_

to \_\_\_\_\_

Items Not on Current Billing Cycle	Amount
<b>TOTAL</b>	

### Items Not on Purchasing Card Transaction Log

Billing Cycle Date from \_\_\_\_\_

to \_\_\_\_\_

Items Not on Purchasing Card Transaction Log <a href="#">(BF-PGC-F6)</a>	Amount
<b>TOTAL</b>	

### Approvals

Cardholder Signature \_\_\_\_\_ Date \_\_\_\_\_

Reconciler Signature *(if applicable)* \_\_\_\_\_ Date \_\_\_\_\_

Reviewer Signature *(Supervisor/Manager)* \_\_\_\_\_ Date \_\_\_\_\_