

UT ARLINGTON RFP: 2022-010 FOR: CHARTER BUS SERVICES

PRICING ATTACHMENT

Proposal of: _____
(Proposer Company Name)

To: The University of Texas at Arlington

RFP No.: 2022-010

Ladies and Gentlemen:

Having carefully examined all the specifications and requirements of this RFP and any attachments thereto, the undersigned proposes to furnish the Charter Bus Services required pursuant to the above-referenced Request for Proposal upon the terms and conditions quoted below. Please provide pricing on tables below.

1. Pricing for Services

The rates are to be considered firm-fixed pricing for the effective dates of the resulting contract and will not be changed until the time of renewal.

1.1 Bus Types: The bus types included within this Proposal are:

- 1.1.1 Mini.....25 to 36 passengers
- 1.1.2 Mid-Sized.....37 to 51 passengers
- 1.1.3 Large Size.....52 to 57 passengers

1.2 Pricing. Rates are to be based on the size of bus indicated.

1.2.1 Hourly Rates:

- 1.2.1.1 Hourly rate is defined as each hour the University is in possession of the charter, including the time the bus is unoccupied at the trip site.
- 1.2.1.2 Proposer is to provide the number of hours to which this rate will apply.
- 1.2.1.3 Rate should allow for thirty (30) minute loading times.

1.2.2 Daily Rate:

- 6.1.2.2.1 Daily rate is defined as requiring more hours than those indicated in the Hourly Rate and less than twenty-four (24) hours.

1.2.3 Mileage Rate:

- 1.2.3.1 Mileage is defined herein as actual live miles incurred while in the possession of the University.
- 1.2.3.2 Proposer to indicate the charge per mile.
- 1.2.3.3 Proposer to indicate when mileage rates are to apply.
- 1.2.3.4 If applicable, mileage rates are to start at the requested campus/department pickup location and continue to the designated event and end back at the requested pickup location.
- 1.2.3.5 University will not pay for mileage incurred while the charter is in route to the pickup location or returning to the Contractor's base.
- 1.2.3.6 Mileage rate shall be applied to the actual live miles incurred during the charter.

1.2.4 Second Driver Fee:

1.2.4.1 Proposer to indicate the fee for a second driver.

1.2.4.2 Proposer to indicate when the second driver fee will apply.

1.2.5 Overnight Rate:

1.2.5.1 Overnight is defined as requiring more than twenty-four (24) consecutive hours.

1.2.5.2 Proposer to pay for all expenses for the driver(s) associated with an overnight stay, including lodging and per diem, if required. These expenses WILL NOT be reimbursed by University.

1.2.6 Cancellation Fee:

1.2.6.1 Proposer to indicate the charge, if any, for cancellation of a charter within twenty-four (24) hours of the pickup time.

1.2.7 Fuel Surcharge:

1.2.7.1 If Proposer requires a fuel surcharge, this charge must be indicated in order for the surcharges to be paid.

1.2.8 Additional Fees:

1.2.8.1 University will pay tolls, parking, or other special event fees associated with the trip based on actual amount incurred. Contractor will be responsible for payment at the time of occurrence. Receipts must be included with the invoice for reimbursement.

1.2.8.2 Tips will be at the sole discretion of the department organizer. University will not pay tips under any contract resulting from this RFP.

MINI-BUS: 25 TO 36 PASSENGERS:

Item No.	Description	Unit Price	
1	Hourly Rate Minimum hours per trip: _____ Hours		/Hour
2	Daily Rate - between minimum hour for Hourly Rate and up to 24 hours		/Hour
3	Mileage Rate Indicate when mileage rate charge will apply:		/Mile

MID-SIZE BUS: 37 TO 51 PASSENGERS:

Item No.	Description	Unit Price	
4	Hourly Rate Minimum hours per trip: _____ Hours		/Hour
5	Daily Rate - between minimum hour for Hourly Rate and up to 24 hours		/Hour
6	Mileage Rate Indicate when mileage rate charge will apply:		/Mile

LARGE SIZE BUS: 52 TO 57 PASSENGERS:

Item No.	Description	Unit Price	
7	Hourly Rate Minimum hours per trip: _____ Hours		/Hour
8	Daily Rate - between minimum hour for Hourly Rate and up to 24 hours		/Hour
9	Mileage Rate Indicate when mileage rate charge will apply:		/Mile

ADDITIONAL FEES:

Item No.	Description	Unit Price	
10	Second Driver fee Indicate when Second Driver fee will apply:		/Hour
11	Overnight Rate - any trip over 24 hours		/Each
12	Cancellation Fee		/Each
13	Fuel Surcharge Indicate when Fuel Surcharge will apply:		%

2. Delivery Schedule of Events and Time Periods

As requested by the University

3. University's Payment Terms

University's standard payment terms for services are "Net 30 Days."

Indicate below the prompt payment discount that Proposer will provide the University:

Prompt Payment Discount: _____ % _____ days/net 30 days

Respectfully Submitted,

Proposer: _____

By: _____
(Authorized Signature for Proposer)

Name: _____

Title: _____

Date: _____