



**DATE:** April 7, 2025  
**RFP NUMBER:** UTA2025-005 – Parking Pay-by-Phone Tool  
**RFP DUE DATE:** April 18, 2025

Questions submitted by question deadline & accompanying answers:

- Q1** There are certain areas of this RFP that appear to be fill in the blank (5.4.5.1, 5.4.5.2, first part of section 6 and 6.5, section 3.1, 3.2.5, and so on). Could the University please confirm it is happy for proponents to submit a proposal in our own format addressing each question? Alternatively, could the University please instead confirm if proponents should export applicable pages and complete in the University's format?
- A1** This depends on the area. See below:  
Sections 5.4.5.1 & 5.4.5.2: As long as this is in your response you may provide it in a different format.  
Section 6 (Pricing & Delivery Schedule): Form without pricing – use our format  
Section 6 (Attachment A – Pricing & Delivery Schedule): Form with pricing – you may provide in a different format  
Appendix 1, Section 2 (Execution of Offer) – Use our format  
Appendix 1, Section 3 (Proposer's General Questionnaire – may provide in a different format as long as you provide all the information requested in this section  
Appendix 1, Section 4 (Addenda Checklist) – use our format
- Q2.** The University states it “generates significant revenue from its metered parking system.” Could the University please clarify the dollar amount of revenue generated from both its metered parking system and its mobile parking payment system for the year of 2024?
- A2.** In Fiscal Year 2024, \$945,840 was generated through our short-term parking payment methods. This represents 11.7% of all pay-to-park revenues.
- Q3.** The University states of its parking inventory that there are “16,325 permit-required or pay-by-phone surface lot stalls.” Could the University clarify that all surface lot stalls are either permit-required or pay-by-phone? If not, could the University please provide the inventory for how many spaces are only permit-required and how many are only pay-by-phone?
- A3.** The university has approximately 250 pay-by-phone stalls across campus that are exclusively paid for with Honk Mobile, Park Mobile, or IPS Pay stations. Of the remaining 16,075 spaces, about 50% of them are a hybrid that allows for a long-term permit option purchased through EDC-AIMS or a short-term daily, weekly, or monthly pay-by-phone permit purchased through Honk Mobile or Park Mobile. Our case use is that we offer vendors and contractors access to most surface lots on campus through a parking session purchased through one of our pay-by-phone providers. We also use these for parents visiting residents in our residential lots, and some event short-term parking—like our New Maverick Orientation—in our Park South parking garage.
- Q4.** Can the University please confirm if its on-street parking program includes mobile payments? Is it anticipated that awardee(s) of this RFP will provide off-street payments?
- A4.** Yes, our customers pay to park on-street through the mobile app or mobile-enabled website of one of our pay-by-phone vendors.



Yes, many of our locations also allow for surface parking lot payments through a pay-by-phone provider in addition to a semester or annual permit purchased through our EDC-AIMS database.

Q5. Does the University intend to replace the metered parking program with the pay-by-phone solution?

A5. Yes, we have eliminated all coin single-space meters over the previous years and replaced with pay-by-phone only. We have approximately 8 pay stations remaining that still accept cash, card, or coin, but plan to not replace these as they reach the end of their useful life. At that point, all metered parking on campus would be pay-by-phone only.

Q6. The University states that it processes a “high volume of parking transactions annually.” Could you please provide an exact number of transactions, broken down by:

- on-street (metered),
- garage (metered),
- permits, and,
- pay-by-phone surface lot spaces

A6. on-street (metered), 27,979

garage (metered), 131,445

permits, and, 81,247

pay-by-phone surface lot spaces 793

Q7. The University states that full system implementation and signage installation must be completed by August 1<sup>st</sup>, 2025 (Launch Date) – could the University please confirm if awardee(s) will be installing signage or if the University will?

A7. The university will purchase and install the signage after mutual agreement by all parties.

Q8. Could the University please confirm the brand of PARCS equipment deployed?

A8. IPS pay stations, Tiba gates. No revenue control for our existing gates at this time, but we will likely add a full PARCS system to our Maverick Parking Garage during the Term of this agreement.

Q9. Could the University please confirm who is the meter provider (hardware)?

A9. IPS

Q10. For the Pricing Submission within the BidNet Direct portal, the University asks for a Total Bid Price (corresponds to the base price, excluding taxes). Could the University please clarify what encapsulates the base price, as there are so many elements that go into pricing (including, but not limited to, optional features)?

A10. This is a system requirement, but we don't use this information. Feel free to enter \$1.



UNIVERSITY OF  
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PROCUREMENT AND PAYMENT SERVICES**

**Q11** In Section 1.9.3, the University states, "In the Pricing and Delivery Schedule, the Proposer should describe in detail (a) the total fees for the entire scope of Work; and (b) the method by which the fees are calculated. The fees must be inclusive of all associated costs for delivery, labor, insurance, taxes, overhead, and profit. University will not recognize or accept any charges or fees to perform Work that are not specifically stated in the Pricing and Delivery Schedule."

We want to ensure we are addressing the University's request appropriately; therefore, could the University please confirm it is seeking for proponents to include a pricing sheet that is applicable to each unique proponent and their offerings? Or is there a more structured line-by-line approach proponents should be taking?

**A11** For purposes of this RFP, provide your pricing as per Attachment A and include any other costs /expenses the university would be required to pay that we didn't think of, along with any costs/fees that are charged to our parkers.

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**SIGNED:** \_\_\_\_\_

**COMPANY NAME:** \_\_\_\_\_