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Accessing MARS Job Aid

The purpose of this job aid is to demonstrate how to obtain access to view the Maverick Analysis & Reporting System (MARS). You must first request access via ServiceNow, and then log-in via MyApps.uta.edu.

Gaining MARS Access through ServiceNow

To access MARS, use the **ServiceNow** ticketing system to request access.

Note: *It may be necessary for you to log in with your email and password*

1. Navigate to ServiceNow and click the **Accounts & Access** tile.

2. Click **Systems Access**.

3. **Click MARS (Maverick Analysis Reporting System) Request**.
4. Complete the request form that displays.

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a. **Type of Request**: New Account
b. **Select Module**: Campus Solutions, Finance, Human Resources, etc. Click one at a time to add more than one module.
c. **Select Subject Area**: Click to choose from the list. Click one at a time to add multiple subject areas.
d. **Business reason**: This is a free form text field.

5. **Click** the **Submit** button on the top right.

MARS (Maverick Analysis Reporting System) Request
Create or change access in Maverick Analysis Reporting System (MARS)

To request access or for general inquiries for to MARS (Maverick Analysis Reporting System)

*Requested for	Department

*Sponsor/Approver ❓
Who approves this request? ✖

Request Details
*Type of Request
New Account

*Select Module

*Select Subject Area

*Business Reason

☐ I want to remove access for the "Requested For" user:

Submit

Required information
Select Module
Select Subject Area
Business Reason

Logging in to MARS

1. Navigate to myapps.uta.edu into a web browser.
2. Click the MARS app icon to launch MARS. FYI: Apps are by default arranged in alphabetical order.

My Apps

Apps

EZproxy	Forms	Gartner	GitHub Employee	GitHub Research	GitHub Student
Kaizala	KnowBe4	LinkedIn Learning.	Lists	MARS	Mav eShop
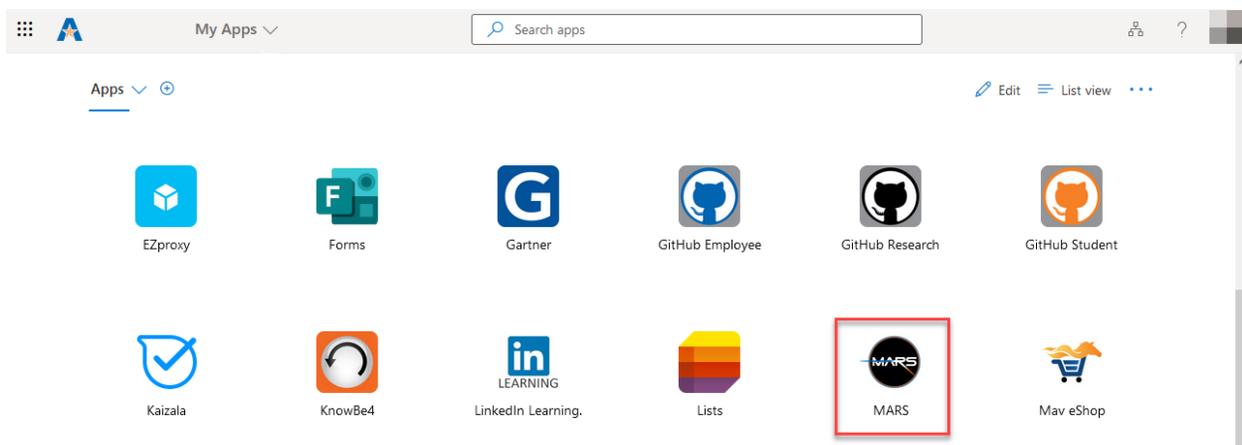
Note: *If the MARS app is not available, this usually indicates that you do not have access to MARS. You must complete the ServiceNow form to request access.*