

## TCP MobileClock Setup

TCP MobileClock is a smart phone application that can be downloaded to a digital device. Employees can use this app to clock in and out, and review hours that have been recorded in TCP.

### Compatibility

- Android version 5.0 ("Lollipop") or higher.
- iOS version 9 or higher for iPhone® and iPad®.

### Installation and Setup

The TCP MobileClock app is downloadable from Google Play™ or the Apple App Store®. To find it, search for "TCP Mobile Clock," and install it like any other app.



After installation, you'll need to configure TCP on your device:

1. Open the app from your device, and a Welcome screen will appear.
2. Enter the **90621** for the **Customer ID**.

**Note:** *UTA is the overall customer for TCP. Several institutions utilize TCP; therefore, it is necessary to connect the application to UTA's database.*

3. Select **Next**.
4. It may display a prompt about Push Notifications. If so, select **Next** again and either "Don't Allow" or "Allow" based on your user preference.
5. The **Log On** screen will appear. In the **ID/Badge Number** field, enter your ten-digit employee ID number.
6. Select **Next**.

You have successfully configured the TCP MobileClock App.