## Topic

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Part I – Overview of the College

College Website
http://www.uta.edu/business/

College Mission Statement
http://www.uta.edu/business/dean/mission.php

College Strategic Plan (not up yet)

Peer Institutions
http://www.uta.edu/ier/Resources/ut-arlington-peer-institutions.php

UTA Faculty Guide
http://www.uta.edu/provost/faculty-programs/faculty-guide/index.php
Part II - The College as an Institution

UTA Strategic Plan
http://www.uta.edu/strategicplan/

Accreditation Status
http://www.uta.edu/business/mba/aacsb.html

College Faculty Meetings
A meeting of the faculty is held at least once each Fall and Spring semester. If needed, additional meetings are called by the Dean at his/her discretion or whenever one-third of the voting faculty request such a meeting. The faculty must be notified at least two weeks in advance of all meetings unless an emergency session is deemed necessary. A proposed agenda must be furnished one week prior to any meeting.

The Dean or an appointed representative presides over faculty meetings. A faculty member must be in attendance at the meeting in order to exercise the right to vote. A quorum is a simple majority of the voting faculty Members. The minutes of the meetings are kept by the Dean or an appointed representative and approved by a majority vote at the next meeting of the faculty. In the absence of specific rules adopted by the faculty, the proceedings are conducted according to Roberts’ REvised Rules of Order.

Curricular Changes
https://www.uta.edu/provost/administrative-forms/curriculum-catalog-changes.php

College Committee Structure and Governance Rules
Assurance of Learning Committee 2014-2015
Mark Eakin, Chair
Alan Cannon
Doug Grisaffe
Steve Isbell
Richard Mark
Jeff McGee
Riyaz Sikora
Christy Spivey

Curriculum Committee 2014-2015 (Curriculum Content and Evaluation Committee)
Larry Chonko, Chair
John Adams
Tom Hall

Revised June 25, 2015
Policies and Procedures Manual

Ann McFadyen
Craig Slinkman
Mahmut Yasar

Faculty Composition and Qualifications Committee  2014-2015

Mission and Strategic Management Committee  2014-2015

Promotion and Tenure Committee  2014-2015
Bill Crowder, Chair
Myrtle Bell
Larry Chonko
Salil Sarkar
Bin Srinidhi
James Teng

Research Committee  2014-2015  (Intellectual Contributions Committee)
Mike Ward, Chair
Jim Quick
Salil Sarkar
James Teng
Jeff Tsay
Zhiyong Yang

Grade Appeals Committee  2014-2015
Becky Pierce (Hall), Chair
David Diltz
Doug Grisaffe
Ann McFadyen
Riyaz Sikora
Aaron Smallwood

Teaching Awards Committee  2014-2015
Tom Hall, Chair
Bill Crowder
Traci Freling
Susanna Khavul
Sridhar Nerur
Sanjiv Sabherwal
# College of Business Program Directors/Advisors/Coordinators 2014-2015

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<tr>
<th>Master’s Programs</th>
<th>Advisor</th>
<th>GSC Chair</th>
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<tr>
<td>MPA</td>
<td>John Repsis</td>
<td>Becky Pierce</td>
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<tr>
<td>MS Accounting</td>
<td>John Repsis</td>
<td>Becky Pierce</td>
</tr>
<tr>
<td>MS Taxation</td>
<td>John Repsis</td>
<td>Becky Pierce</td>
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<tr>
<td>MA Economics</td>
<td>Tim Wunder</td>
<td>Bill Crowder</td>
</tr>
<tr>
<td>MS Quantitative Finance</td>
<td>David Diltz</td>
<td>Salil Sarkar</td>
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<tr>
<td>MS Real Estate</td>
<td>Becky Neilson</td>
<td>David Diltz</td>
</tr>
<tr>
<td>MS Business Analytics</td>
<td>Carolyn Davis</td>
<td>Sridhar Nerur</td>
</tr>
<tr>
<td>MS Information Systems</td>
<td>Carolyn Davis</td>
<td>M.K. Raja</td>
</tr>
<tr>
<td>MS Human Resource Management</td>
<td>Dennis Veit</td>
<td>George Benson</td>
</tr>
<tr>
<td>MS Health Care Administration</td>
<td>Demetria Wilhite</td>
<td>David Gray</td>
</tr>
<tr>
<td>MS Marketing Research</td>
<td>Bob Rogers</td>
<td>Larry Chonko</td>
</tr>
<tr>
<td>MBA</td>
<td>Peter Fitch</td>
<td>David Chonko</td>
</tr>
<tr>
<td>MS Engineering Management</td>
<td>Don Liles</td>
<td>Don Liles</td>
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<tr>
<td>MS Logistics</td>
<td>Erick Jones</td>
<td>Erick Jones</td>
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**PhD Program**

<table>
<thead>
<tr>
<th></th>
<th>Advisor</th>
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<tbody>
<tr>
<td>ACCT Coordinator</td>
<td>Martin Taylor</td>
<td>Edmund Prater</td>
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<tr>
<td>FINA Coordinator</td>
<td>Salil Sarkar</td>
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<tr>
<td>INSY Coordinator</td>
<td>Radha Mahapatra</td>
<td>Edmund Prater</td>
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<tr>
<td>MANA Coordinator</td>
<td>Wendy Casper</td>
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<tr>
<td>MARK Coordinator</td>
<td>Ritesh Saini</td>
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<tr>
<td>OPMA Coordinator</td>
<td>Kay Yut Chen</td>
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These 7 are also the PhD Graduate Studies Committee.

**MBA Graduate Studies Committee 2014-2015**

- David Gray, Chair
- Larry Chonko
- Roger Meiners
- M.K. Raja
- Salil Sarkar
- Martin Taylor
Part III - Professional Practice

Academic Freedom and Associated Faculty Rights
Academic freedom conveys certain rights to the faculty. Those rights, as set forth in Regents' Rules and Regulations (Rule 31004)

Faculty ByLaws
https://www.uta.edu/business/resources_fac_staff_only/cob_bylaws_approved_0507_10_uploaded062415.pdf

Syllabus Information and Expectations
http://www.uta.edu/provost/policies/
https://www.uta.edu/policy/hop/6-500?hl=teaching+load – Section 6-502

Assurance of Learning
Duties and Responsibilities of Faculty Members

Evaluation of Faculty
https://www.uta.edu/policy/hop/5-507
https://www.uta.edu/policy/hop/6-700
https://www.uta.edu/policy/hop/6-725

Faculty Qualifications for Accreditation Purposes

Profile System

Promotion and Tenure
http://www.uta.edu/provost/administrative-forms/tenure-promotion/index.php
https://www.uta.edu/policy/hop/6-300

Reappointment of Untenured Tenure-Track Faculty
https://www.uta.edu/policy/hop/6-300

Role of the Faculty and College Administration
The college is a community of scholars and teachers. The creative work of the college is done mainly by the faculty. Work products of the faculty are new knowledge and educated graduates. The purpose of the college administration is facilitative -- to support and sustain the work done by the faculty.

College professors belong to a profession requiring specialized knowledge and skills acquired by lengthy training. When professionals are employed by formal organizations, member compliance is achieved primarily through internalization of self-
concept, norms and values congruent with the mission of the institution rather than direct surveillance and overt behavior control.

The faculty is the proper judge of the qualifications of new faculty members, admission of students, curriculum design, and graduation requirements. Their voices are also crucial in the selection of administrators. Administrators should be willing and able to advance the professional activities of faculty who carry out the educational, research, and service mission of the college. In turn, faculty members have a responsibility to conduct themselves according to the highest professional standards.

Salary Determination
https://www.uta.edu/policy/procedure/3-5

Summer Employment
The academic year for U.T. Arlington is from September 1 through August 31. Nevertheless, summer employment of faculty is not a guarantee. Most academic units budget for nine months and prepare a separate summer teaching budget, usually early in the spring semester. Usually, the department chair selects faculty for summer teaching based on needs of the department, performance of the faculty member, and contribution to the department. Faculty are encouraged to seek other sources of summer support such as research grants or contracts, service projects, or other non-teaching activities, and preferably projects that generate additional financial support.

Teaching Loads and Course Preparations
https://www.uta.edu/policy/hop/6-500?hl=teaching+load

Travel
https://www.uta.edu/policy/procedure/2-80?hl=travel
Policies and Procedures Manual

Part IV - Faculty Interaction with Students

Academic Dishonesty
http://wweb.uta.edu/catalog/content/general/academic_regulations.aspx#34
http://www.uta.edu/conduct/faculty/suspected-dishonesty.php
http://www.uta.edu/conduct/_downloads/Faculty-Disposition-Form-1.pdf
http://www.uta.edu/conduct/_downloads/Discipline-Referral-Form-2.pdf

Course Registration
http://wweb.uta.edu/catalog/content/general/registration_and_enrollment.aspx#6
http://grad pci.uta.edu/about/catalog/current/general/regulations/#h14

Final Review Week and Exams
http://wweb.uta.edu/catalog/content/general/academic_regulations.aspx#24

Grades
http://wweb.uta.edu/catalog/content/general/academic_regulations.aspx#18

Religious Holidays
http://wweb.uta.edu/catalog/content/general/academic_regulations.aspx#10

Students with Disabilities
http://www.uta.edu/disability/

Syllabus
http://www.uta.edu/provost/policies/

Classroom Management
http://www.uta.edu/bit/referring/
http://www.uta.edu/universitycollege/faculty/faculty/early-alert/referring-students.php
Policies and Procedures Manual

Part V - General Information

Emergency Evacuation Procedures
http://www.uta.edu/safety/informed/notified.php

Faculty Recognition Procedures
http://www.uta.edu/provost/faculty-programs/index.php
http://www.uta.edu/academy/
http://www.uta.edu/ads/index.php

Logos
https://www.uta.edu/ucomm/identity/logo/

College Events
UTA - http://www.uta.edu/universityevents/
COB - http://www.uta.edu/business/calendar.php
Part VI - Resources

Blackboard
http://www.uta.edu/blackboard/

Business Databases/Library Services
For help in Accounting, Marketing, Finance and Real Estate:
Ruthie Brock, brock@uta.edu, 817-272-7152, Central Library office 410A

For help in Management, Information Systems and Operations Management, Economics:
Carol Byrne, cbyrne@uta.edu, 817-272-7437, Central Library office 410

UTA Directory
http://www.uta.edu/uta/find-people/

College of Business Directory
https://www.uta.edu/business/combo_directory.php

Classroom Access Outside of the College of Business Building
http://www.uta.edu/oit/cs/computerlabs/reserve.php
http://www.uta.edu/studentactivities/_downloads/classroom-access.pdf
To retrieve your pin: https://webapps.uta.edu/oit/selfservice/

Office of Information and Instructional Resources
http://www.uta.edu/business/oiir/index.php

OIT Statistical Services
http://www.uta.edu/oit/cs/statistics/

Parking
http://www.uta.edu/pats/index.php

Academic Calendars
http://www.uta.edu/uta/acadcal.php

Technology (UT Share, UT Flow, Email, UT Direct, Help Desk)
http://www.uta.edu/uta/faculty-staff.php

University Communication and Publications
http://www.uta.edu/ucomm/

Academic Resources, Employee Resources, Administration and Policies
http://www.uta.edu/uta/faculty-staff.php