

Instructions for Request for Comprehensive Exam

Note: This is a fillable form that eliminates the need to print-out and write-in your answers. You can simply fill-out the form electronically, and then print-out the results. This fillable capability however does not allow you to save the information that you have electronically filled-in.

This form must be completed and submitted to the Dean of Graduate School before the proposed examination date.

1. Complete and obtain signatures from
 - a. Committee Chairperson
 - b. All Committee Members
 - c. Graduate Advisor

2. Submit the form with original signatures to the Graduate School office for approval by the Dean of Graduate School.

Reminder: Make sure you retain a copy for your records. You must print the document and mail it in or bring it to the UTA Graduate School office at the address below.

UTA Graduate School
UTA Box 19167
Arlington, TX 76019-0167

**THE GRADUATE SCHOOL
THE UNIVERSITY OF TEXAS AT ARLINGTON
REQUEST FOR COMPREHENSIVE EXAMINATION**

This request must be submitted to the Dean of the Graduate School before the proposed examination date.

This is to report that _____, ID 1000 _____ a candidate
(Student Name)
for the doctoral degree in _____, has completed all or most of the formal
(Program)
coursework as required by the Committee on Graduate Studies and to request a(n) _____
(oral or written)
comprehensive examination on _____ at _____ in
(Month/Day/Year) (Time)

(Building, Room number)

Committee Members:

Name Typed:	Signature	Date
_____	_____	_____
Committee Chair		
_____	_____	_____
Committee Member		
_____	_____	_____
Committee Member		
_____	_____	_____
Committee Member		
_____	_____	_____
Committee Member		
_____	_____	_____
Graduate Advisor		

You may be entitled to know what information The University of Texas at Arlington (UT Arlington) collects concerning you. You may review and have UT Arlington correct this information according to procedures set forth in UTS 139. The law is found in sections 552.021, 552.023 and 559.004 of the Texas Government Code.