

**MEETING OF THE GRADUATE ASSEMBLY
THE UNIVERSITY OF TEXAS AT ARLINGTON**

DATE: October 3, 2013
TIME: 2:35 pm
PLACE: San Saba Room, University Center
PRESIDING: Beverly Black, Outgoing Chair; Stephen Mattingly, Presiding Chair

ATTENDING: Gail Adorno, Siamak Ardekani, Krystal Beamon, Deborah Behan, Rod Hissong, Raymond Jackson, Christopher Kribs-Zaleta, Stephen Mattingly, Taner Ozdil, Mohan Pant, Sophia Passy, Douglas Stotter, Marianna Vallejo

Guest(s): Dale Wasson, Vice Provost for AA &O; Chandra Subramaniam; Yuan Bo Peng

I. Call to Order

The meeting of the Graduate Assembly was called to order at 2:35 pm by outgoing chair, Dr. Beverly Black.

II. Introductions

Drs. Black and Mattingly welcomed and introduced guests to the Graduate Assembly.

III. Consideration of Minutes

Minutes from the April 4, 2013 meeting were unanimously approved.

IV. Old Business

1. Election of Chair and Chair Pro Tem of the Graduate Assembly – Dr. Beverly Black, Chair, Graduate Assembly

The April 4, 2013 Graduate Assembly meeting did not have a quorum present to elect the Chair and Chair Pro Tem. The election was delayed until the October meeting for a quorum. Dr. Steve Mattingly agreed to accept the Chair position at the April 4 meeting. With a quorum present, the Graduate Assembly unanimously approved Dr. Mattingly to the position of Chair of the Graduate Assembly.

Dr. Mattingly solicited the Graduate Assembly for the position of chair Pro Tem which attends Graduate Assembly committee meetings and serves as the

Graduate Assembly acting chair in the absence of the chair. Dr. Rod Hissong agreed to serve in the capacity of Chair Pro Tem position. The Graduate Assembly unanimously approved.

2. Doctoral Student Involvement in drafting program milestone agreement – Marianna Vallejo

It was noted in the March meeting of the GA it was approved to have full doctoral student involvement in the programs milestone agreements with discussion between the doctoral student and designated department for collaborative input in the milestone agreement. It was also noted this information required communication to all doctoral programs. It was agreed the wording should include, “the department should consult with the graduate students when creating the department’s milestone agreement template.” Existing graduate students are encouraged to have input in their milestone agreement.

With the exception on one abstention, the Graduate Assembly approved the wording revision.

V. Update from Associate Graduate Dean – Dr. Raymond Jackson

Dr. Jackson noted that Dr. Elsenbaumer had intended to attend today’s meeting to present a power point presentation updating the Graduate Assembly on the reorganization, but a scheduling conflict made that impossible. The presentation is rescheduled to the November GA meeting.

Dr. Jackson reminded the Graduate Assembly that specific information about who to contact concerning functions previously served by the Graduate School will be forthcoming. Meanwhile, questions can still be addressed to the same staff members that programs and individuals that were previously contacted when seeking assistance from the Graduate School., The same staff continues to handle the same job functions under the division of AA&O or Library. Many of the staff have the same contact information.

Dr. Jackson also noted additional communication is forthcoming regarding the status of the reorganization, transitions and various policy changes

VI. Committee Reports

A. Committee on Program Creation – Dr. Taner Ozdil, Chair

1. Proposal on Fast Track in Accounting.
No discussion. Proposed Fast Track in Accounting, unanimously approved.
2. Proposal on Fast Track in Tax
No discussion. Proposal Fast Track in Tax unanimously approved.

B. Committee on Graduate Students – Dr. Rod Hissong, Chair

No report.

C. Committee on Program Revision – Dr. Sophia Passy, Chair

No report.

VII. Report of the Graduate Student Senate Representative – Marianna Vallejo

Ms. Vallejo noted the Graduate Student Senate is monitoring the Graduate School restructuring for any feedback for changes on the quality of education at UT Arlington. At this time, no problems.

VIII. New Business – Dr. Steve Mattingly

1. Consideration of Graduate Student Representative EX-Officio membership on all committees.

No vote from the Graduate Assembly is required as this position is a voting member per the Handbook of Operating Procedures (HOP).

2. Consideration to include the position of Vice Provost for AA &O as Ex-Officio to Graduate Assembly noting this position is not in HOP.

Dr. Jackson shared with the Graduate Assembly the need to have the Vice Provost for the Division of AAO included in the discussions for new graduate programs and graduate policy discussions. Inclusion will assure that graduate programs, policy and procedures are coordinated and mutually supportive.

The GA approved with one abstention (Marianna Vallejo) the inclusion of the VPAAO as an ex-officio to the Graduate Assembly.

Dr. Dale Wasson, Vice Provost for the Division of AA&O was acknowledged and welcomed as a non-voting member to the Graduate Assembly.

IX. Old Business

No report.

X. Adjournment

The meeting was adjourned at 3:18 pm.

Respectful Submitted
Jennifer Knight
Executive Assistant
Office of Graduate Studies
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