

**MEETING OF THE GRADUATE ASSEMBLY  
THE UNIVERSITY OF TEXAS AT ARLINGTON**

**DATE:** April 3, 2014  
**TIME:** 2:38 pm  
**PLACE:** San Saba Room, University Center  
**PRESIDING:** Stephen Mattingly, Presiding Chair

**ATTENDING:** Gail Adorno, Pranesh Aswath, Jennifer Gray, Deborah Behan, Jennifer Gray, Rod Hisson, Raymond Jackson, David Keller, Christopher Kribs-Zaleta, Peter Kroll, Stephen Mattingly, Ann McFadyen, Mohan Pant, Sophia Passy, Edmund Prater, Douglas Stotter, Mariana Vallejo

Guest(s): Greg Frazier, Joshua Nason, Antoinette Nelson

**I. Call to Order**

The meeting of the Graduate Assembly was called to order at 2:38 pm by chair, Dr. Stephen Mattingly.

**II. Introductions**

Dr. Mattingly welcomed and introduced guests to the Graduate Assembly.

**III. Consideration of Minutes**

Minutes from the November 7, 2013 meeting were reviewed and unanimously approved.

The February, 2014 GA meeting was canceled due to inclement weather.

**IV. Report from Graduate Studies: Dr. Joe Jackson**

Dr. Jackson noted the search committee for the Vice Provost for Academic Programs and Curriculum position will soon close. He encouraged the GA to share their roles, collaborate, and share their responses to the search committee. He reminded the Graduate Assembly they are involved in developing university policy and curriculum.

Dr. Jackson thanked the assembly for their work during the past year.

**V. Committee Reports**

**A. Committee on Program Creation - Dr. Taner Ozdil, Chair**

1. Guidelines for Graduate Assembly Review of Graduate Degree Programs and Certificates: Dr. Peter Kroll presented on behalf of Dr. Ozdil. The committee reviewed and revised the guidelines for clarity, the role of the Graduate Assembly, GA committees, and noted the removal of reference

to the Graduate School.

The proposal was unanimously approved.

2. MS in Business Analytics proposal

This proposal was revised to meet the criteria required by the Texas Coordinating Board and seeks approval from the Graduate Assembly.

The proposal was unanimously approved.

**B. Committee on Graduate Students** – Dr. Rod Hissong, Chair  
No report.

**C. Committee on Program Revision** – Dr. Sophia Passy, Chair

1. Academic Credit Hour Policy and Guidelines:

The proposal standardizes the overlap of lab credit hours. This proposal was recently approved by the UG Assembly.

The proposal was unanimously approved.

2. Renaming the PhD program from Quantitative Biology to Biology

This proposal was RTA for the next academic year pending the appointment of the new department chair.

No action taken.

**D. Special Committee on Cross-Cutting Issues for Graduate Students and Current Programs** – Dr. Rod Hissong and Dr. Sophia Passy, co-Chairs

1. In-Absentia Policy Change

a. Graduate students in a Master's program may apply to graduate in the available term without being currently enrolled.

b. Graduate students in a PhD program will have one long semester to complete any requirements without any further enrollment.

The proposal was unanimously approved.

Dr. Jackson will review with division of AA &O Record's department to make sure the thesis and dissertation policy change is understood and can be implemented.

**VI. Report of the Graduate Student Senate Representative** – Marianna Vallejo

Ms. Vallejo reported the Graduate Student Senate participated in 2014 ACES and supported ACES by supplying judges. The new GSS President elect is Wasiu Lawal.

**VII. New Business**

1. Possible Meeting Venue Change – Dr. Steve Mattingly

The University Conference Center offered a new location for the GA meetings. The proposed location is the renovated undergraduate assembly room. A room diagram is included in your package. The seating would resemble theater seating with the officers seated in the front. The GA declined the offer and will continue to meet in the San Saba.

**VIII. Old Business** – Dr. Steve Mattingly

No report.

**IX. Adjournment**

The meeting was adjourned at 3:35 pm.

Respectfully Submitted  
Jennifer Knight  
Executive Assistant  
Office of Graduate Studies  
GA 04/02/2014 draft