

**MEETING OF THE GRADUATE ASSEMBLY
THE UNIVERSITY OF TEXAS AT ARLINGTON**

DATE: April 13, 2017
TIME: 2:35 pm
PLACE: San Saba Room, University Center
PRESIDING: Rod Hissong, Presiding Chair

ATTENDING: Pranesh Aswath, Karabi Bezboruah, Bradley Davis, Duane Dimos, Rod Hissong, Raymond Jackson, Lauri John, David Keller, Peter Kroll Andrew Milson, Diane Mitschke, Sophia Passy, Barbara Raudonis, Peggy Semingson

Guest(s): Brenda Davis, Wendy Casper, Erin Carlson, Andy (Library)

I. Call to Order

The meeting of the Graduate Assembly was called to order at 2:35 pm by chair, Dr. Rod Hissong.

II. Introductions

Dr. Hissong welcomed guests to the Graduate Assembly.

III. Consideration of Minutes

The minutes from the February 2, 2017 Graduate Assembly were unanimously approved.

IV. Dr. Duane Dimos, Vice President for Research

Dr. Dimos shared his appreciation for the work completed by the GA Committees.

It was also noted UT Arlington was on track to meet the metric of 200 PhD. for the academic year.

V. Update from Associate Graduate Dean – Dr. Raymond Jackson

Dr. Jackson updated the GA on the 2017 ACES Symposium held in March. The symposium was simplified this year by eliminating the oral presentations and focusing on the poster presentations. . It was a high energy event with 144 poster presentations held in the University Center Bluebonnet Ballroom. Current discussions are underway on various methods to revise the ACES venue into a school/college format to better facilitate the individual needs of the students. The revised venue may include oral presentation, poster presentation and abstract specific three minute presentations. The ACES Steering Committee will continue

discussions on the possibility of a new venue.

VI. President of Graduate Student Senate – Hemanshu Jain Kumar
No report.

VII. Committee Reports

A. Committee on Program Creation – Dr. Peter Kroll, Chair

1. Biomedical Engineering Master's Fast Track

The Committee on Program Creation voted by e-mail and approved the proposal.

The proposal was unanimously approved by the GA.

2. Graduate Certificate in Public Health Practice

The Committee on Program Creation voted by e-mail and approved the proposal.

The proposal was unanimously approved by the GA.

The Committee on Program Creation has two additional proposals being reviewed. They will be presented next year.

A. Committee on Program Revision – Dr. Barbara Raudonis, Chair
No Report.

B. Committee on Graduate Students – Dr. David Keller, Chair

1. Ph.D. Candidacy and 4th Year Evaluation

The committee provided the Assembly updates on the progress defining Definition of Candidacy and Fourth Year Review as they relate to Ph.D. candidacy. It was discussed the program should be centrally located and program specific. The program definitions and enhancements will improve the overall performance of DSPro and enable specific report access. Best practices should be considered annually. At this time, it does not appear most programs are completing evaluations.

It was discussed creating a graduate handbook including best practices and training. The handbook should include the five year limit on course work and petitioning to include aged hours. In the future, MyMav will include Graduate Student Milestones.

VIII. President of Graduate Student Senate, Hemanshu Jain Kumar

No report at this time.

IX. Old Business

A. Graduate Faculty eligibility for ranks other than Tenure and Tenure Track Faculty.

The Assembly discussed HOP, Graduate Faculty Policy 4-200. It was noted the policy did not include language or a process to remove graduate faculty if they fail to perform their job duties, lose their proficiency to perform their duties, or become disengaged from academic life. A task force is created for a one year term to develop faculty ranking and policy with three year terminal appointments for both graduate and undergraduate. A committee will be formed to review the policy and make recommendations on language and submit to the task force for review. Items for consideration include:

- Full Membership vs Special Membership in the Graduate Faculty
- Short term contracts that empower nominations to move forward as faculty within a department
- Memberships automatically align with tenure line, rank, clinical descriptions

Return to agenda in fall 2017.

B. Rescinding Graduate Faculty membership

Revised wording for the proposal should read: Committee on Graduate Studies for a specific program, with the approval of the Dean of Graduate Studies, may rescind membership to the Graduate Faculty for a faculty member deemed not fulfilling the responsibilities of membership.

IX. New Business – Dr. Rod Hissong

A. Election of Chair of Graduate Assembly

Peter Kroll was nominated, accepted the nomination, and approved by the Assembly to serve as the 2017-2019 Chair of the Graduate Assembly.

B. Election of Secretary of Graduate Assembly

Karabi Bezboruah was nominated, accepted the nomination, and was approved by the Assembly to serve as the 2017-2019 Secretary of the Graduate Assembly.

C. Election of Chair pro tem

Barbara Raudonis was nominated, accepted the nomination and was approved by the Assembly to serve as the 2017-2018 (1 year term) as the Chair pro tem

of the Graduate Assembly.

X. Adjournment

The meeting adjourned at 4:00 pm.

Respectfully Submitted,
Jennifer Knight
Executive Assistant
Office of Graduate Studies
GA 04/13/2017