

MEETING OF THE GRADUATE ASSEMBLY
THE UNIVERSITY OF TEXAS AT ARLINGTON

February 7, 2002

The Graduate Assembly meeting of February 7, 2002 was called to order by Chair K. Behbehani at 2:30 p.m. in the Palo Pinto Room, University Center.

ATTENDANCE: Members present included: K. Behbehani, R. Buttimer, J. Cornehl, M. Dunn, D. Gray, S. Grove, J. Grover, B. McKeown for Funkhouser, R. Mellgren, B. Wright

M. Barrett, J. Dyson, S. Hekman, W. Ickes, C. Jordan, J. Matthys, and M. Yardley were absent.

Ex Officio members present: P. Cohen, J. Jackson
T. Wilding was absent.

APPROVAL OF MINUTES: The minutes of the November 15, 2002 were approved as published.

REPORT OF THE GRADUATE DEAN: P. Cohen discussed the requested following change of policies for student grievance time limits and final review week.

The undergraduate catalog (pp. 35-36) contains a statute of limitations. The 00-02 graduate catalog (p. 32) contains no such statement. After discussion, the Assembly tentatively voted to add a one year limitation to initiate grievance procedures. Since a quorum was not met at this meeting, votes of remaining members will be taken electronically after the meeting.

(Note: After electronic vote this motion passed. This statement will be added to the next published graduate catalog. This will be forwarded to the U.T. System Board of Regents for approval at their next meeting. All catalog changes must be approved.)

The other issue discussed was the possibility of adding a final review week statement to the graduate catalog similar to the statement in the undergraduate catalog. Assembly members felt this was not necessary for graduate studies. Hence, no action was taken.

P. Cohen also announced that the web page for graduate school applicants to monitor their application status was launched December 17. This will allow students direct access to certain information.

COMMITTEE REPORTS

Committee on Graduate Students

On behalf of John Matthys, Behbehani reported that the committee did not have any items to report.

Committee on Program Policy

- a) The BS/MS PPIA degree was tentatively approved awaiting electronic vote.
- b) The Certificate in Hazardous Materials and Waste Management was tentatively approved awaiting electronic vote.
- c) The Master of Arts in Teaching English to Speakers of Other Languages was referred to Committee and will be addressed at the April meeting.

(Note: The BS/MS PPIA degree and the Certificate in Hazardous Materials and Waster Management were approved electronically.)

Committee on Program Review

No report.

REPORT OF THE CHAIR

K. Behbehani discussed the issue of the large volume of degree and certificate programs that must be reviewed by the Committee on Program Policy. He stated that committee structure was strictly defined in the Handbook of Operating Procedures. While the Committee on Program Review reviews existing programs, the Committee on Policy Review must review new proposals.

Two suggestions were made. Either increase the number of members on the Program Policy Committee and appoint co-chairs (certificates reviewed by half, new proposals reviewed by half) or increase membership and/or form an Ad hoc Committee. It was felt that the latter suggestion would interrupt continuity in the review process. The chair of the Assembly may take this input from the Assembly under advisement for future reorganization of the committees.

K. Behbehani reminded the Assembly that election of new officers would be held at the April 11th meeting.

REPORT OF THE GRADUATE STUDENT COUNCIL REPRESENTATIVE

No representative present.

NEW BUSINESS

The suggestion was made that Assembly members send a representative if they cannot attend. This will eliminate the possibility of not reaching a quorum

OLD BUSINESS

None

ADJOURNMENT

The meeting adjourned at 3:20 p.m.

Secretary