

MEETING OF THE GRADUATE ASSEMBLY

THE UNIVERSITY OF TEXAS AT ARLINGTON

DATE: April 15, 2004
TIME: 2:30 pm
PLACE: San Saba – University Center
PRESIDING: Dr. Susan Grove, Chair

ATTENDING: Vicky Cereijo Rebecca Hegar James Teng
Diane Cook Susan Hekman Sherman Wyman
Ernest Crosby David Jones Phil Cohen, Ex Officio
James Grover Farhad Kamangar Raymond Jackson, Ex Officio
Nancy Hadaway Gary McMahan Gerald Saxon, Ex Officio

I. Call to Order

The meeting was called to order at 2:35 p.m. by Dr. Susan Grove, Chair.

II. Approval of Minutes

Dr. Gary McMahan moved to approve the Graduate Assembly (GA) minutes from the February meeting, Dr. Rebecca Hegar seconded the motion, and the minutes were unanimously approved.

III. Report of the Graduate Dean

Dr. Cohen made the following announcements:

- A memo announcing the Dissertation Fellowships was circulated today. There will be 13-14 fellowships which will provide approximately \$13,000 per fellowship. Dr. Cohen announced that foreign students will be eligible for these fellowships.

IV. Committee Reports

A. Committee on Graduate Students

1. *GTA/GRA Status During Academic Probation*

Dr. Dennis Marynick, College of Science proposed the following paragraph be substituted for the existing paragraph in the graduate catalog on academic good standing:

“Earning more than one ‘C’ in the first 12 hours of graduate study will automatically start academic probation. The GPA must be restored to a 3.0 by the end of the next semester. If a student does not obtain a 3.0 at the end of the first 12 hours of study, academic probation will be automatically imposed”.

Dr. Marynick is proposing a change in the current catalog definition of academic good standing. See (Attachment I) for proposed change from the College of Science.

Dr. Phil Cohen addressed his memo on academic probation and assistantship policies. Dr. Raymond Jackson reviewed the current policies with GA members and the proposed policies from the Graduate School (Attachment II).

The members discussed the proposal from the College of Science and other issues related to the definition of academic good standing. No acceptable solution was achieved. The issue was tabled at the recommendation of Dr. Vicky Cereijo and this issue will be placed on the agenda for the first GA meeting in the Fall of 2004.

B. Committee on Program Policy

1. *Dual Degree – Bachelor of Science in Biology and Master of Environmental Science in Engineering*

Dr. James Grover presented the Dual Degree for a Bachelor of Science in Biology and Master of Environmental Science in Engineering and stated that the Program Policy Committee had reviewed and approved this dual degree. Dr. Grover made a motion for to the GA to approve this dual degree, Dr. Sherman Wyman seconded the motion, and it was unanimously approved.

2. *Certificate – Public Budgeting and Financial Management*

Dr. James Grover presented the Certificate in Public Budgeting and Financial Management and stated that the Program Policy Committee had reviewed and approved this certificate. Dr. Grover made a motion for the GA to approve this certificate, Dr. Gary McMahan seconded the motion, and it was unanimously approved.

3. *Title Changes for Nurse Educator Certificates*

Dr. James Grover presented the Title Changes for the Certificates in Nursing Education and stated that the Program Policy Committee had approved these certificate title changes. Dr. Grover made a motion for the GA to approve this certificate, Dr. Rebecca Hegar seconded the motion, and it was unanimously approved.

C. Committee on Program Review

No Report.

V Ad Hoc Committee: Plus/Minus Grading System

Dr. Gary McMahan distributed a report to the GA on the plus/minus grading system proposal from the College of Business (see Attachment III). The committee did not recommend approval of the proposal as submitted, however, asked the GA to consider further investigation of the plus/minus grading option. Dr. Sherman Wyman moved to send a report and request to the Provost Office for an Ad Hoc Committee to continue the investigation of the plus/minus grading system, Dr. James Grover seconded the motion, and it was unanimously approved.

Dr. McMahan will develop a final document for submission to Provost Dunn and will forward the document to Dr. Susan Grove.

VI. Report of the Chair

Dr. Susan Grove thanked the members for serving on the GA for the 2003-2004 academic year.

VII. Report of Graduate Student Senate Representative

Dr. Susan Grove reported for Jaimie Steinert, who was ill, that the Graduate Student Senate had reviewed the information on the departmental orientations and the graduate virtual orientation and agreed that these orientations are adequate for student needs.

Dr. Raymond Jackson announced that there is no Leave of Absence Policy for Graduate Students and the Graduate Student Senate is doing some initial work in this area.

VIII. New Business

A. University Program Review Committee Representative

Dr. Phil Cohen explained the role and required duties of the University Program Review Committee Representative to the GA members. Dr. Vicky Cereijo volunteered to be the Representative from the GA.

B. Election of New Officers

1. Chair

Dr. Ernest Crosby nominated Dr. James Grover for Chair of the GA and Dr. James Teng seconded the motion. No other nominations were received and Dr. Grover was elected by acclamation.

2. Vice Chair

Dr. James Grover nominated Dr. Nancy Hadaway for the Vice Chair position and Dr. David Jones seconded the motion. No other nominations were received and Dr. Hadaway was elected.

3. Secretary`

Dr. James Grover nominated Dr. Susan Hekman for the GA Secretary position, Dr. Gary McMahan seconded the motion. No other nominations were obtained and Dr. Hekman was elected.

VIII. Old Business

None

IX. Adjournment

The meeting adjourned at 4:20 pm.

Respectively Submitted:

Sheri Decker
Administrative Assistant
School of Nursing

