

MEMORANDUM

TO: Deans, Chairs, Graduate Advisors

FROM: Philip Cohen, Dean, Graduate School

RE: Additional Hours Policy Change

DATE: 9 June 2006

cc: Dana Dunn, Vice President for Academic Affairs and Provost; Graduate School Staff

Full-time Enrollment and Maximum Hours

Full-time students are expected to enroll in at least 9 hours in a regular semester. The minimum full-time course load during the summer sessions is 6 hours. The maximum course load for full-time graduate students is 15 semester hours in a regular semester and 12 hours in a summer session. Students must seek approval of their Graduate Advisor to enroll in excess of these limits. The Advisor may approve such requests if the student is in good academic standing and has a history of academic achievement as a graduate student at UT Arlington indicating that she or he will be able to manage the excess hours successfully.