



**International Employees Only
Request for *GLACIER* Password**

<https://www.uta.edu/business-affairs/payroll>

**Box 19130
Arlington, TX 76019**

**Room 102
JD Wetsel Service Center**

**prf@uta.edu
Fax: 817-272-5253**

All international employees who receive payment from UT Arlington must enter their information into a secure web based system with password-protected access called *GLACIER*. The *GLACIER* database helps UT Arlington determine how you are to be taxed by the U.S. government. The information entered in this program will identify the tax forms you need to complete and whether you qualify for any tax treaty exemptions. **All international employees are required to complete the *GLACIER* information and submit the tax summary report to Payroll Services.**

To receive a password to access the *GLACIER* program, please complete the form below and submit it to Payroll Services.

You will receive an email from support@online-tax.net with the subject line **Payments from University of Texas at Arlington**. This email will include your personal password to access this software. Please read the information carefully and follow the step-by-step directions to enter all requested information.

Please contact Payroll Services at prf@uta.edu to report any problems or questions you may have concerning *GLACIER*.

****PLEASE PRINT****

Name: _____
Last First

Email Address: _____

Empl ID/Student ID: _____

Visa Status: _____ **Department:** _____

Monthly Employee **Semi-Monthly Employee** AND **Scholarship**

You may be entitled to know what information UT Arlington collects concerning you. You may review and have UT Arlington correct this information according to procedures set forth in UT System Administration UTS139. The law is found in sections 552.021, 552.023 and 559.004 of the Texas Government Code.

MODIFICATION TO THIS FORM IS STRICTLY PROHIBITED.