#StopTheSpread

## No Face Covering Protocol

**Tips for the conversation:**
- Maintain a calm demeanor and non-confrontational tone
- Be firm, but polite
- If the individual raises their voice, lower your voice in response.

### Refusal to Wear a Face Covering

1. **If a student refuses** to put on a face covering, explain that it is a required safety measure in the classroom and that class cannot proceed unless everyone uses a face covering.
2. If the student again refuses to use a face covering, **ask them to leave the class**. Let them know they are welcome to return if they choose to wear a face covering.
3. **You should cancel class for the day** if the student refuses a covering multiple times and does not leave the classroom. Contact your chair with any questions.

If an imminent bodily threat is made, call the police.

### Report as Needed

1. Should you need to cancel class due to non-compliance, report the incident. Non-compliance issues will be addressed through the student conduct process. **Report the incident through the Behavioral Misconduct Form.**
   [go.uta.edu/covidcompliance](go.uta.edu/covidcompliance)

2. **Schedule a make-up session** for the missed class, and inform your chair.

3. **Teach your next class as regularly scheduled.**

### Provide a Mask

If a student arrives without a face covering, ask them to please put one on and offer them one from the classroom supply.

If the individual complies by either putting on a face covering or retrieving a face covering and returning to the area, thank the individual. No further action is needed.