EXAMPLES OF THE CLASS ROSTER INDICATOR

Key Highlights

4th Week Indicator = **Early Progress Report grades.** These are students with 30 or fewer semester credit hours and athletes in the fourth week of the term. Students in these populations are not limited to freshmen, it is not uncommon that sophomores and upper classmen are included on the rosters.

Midterm Indicator = Midterm Progress Report Grades. These are our highest-risk students during the eighth week of the term. This population includes freshmen, first-term transfer students, undeclared students, student athletes (including Moving' Mavs and Spirit Group participants), and students who are academically at risk this term (UTA GPA < 2.25). Because of the wide range of students included in these target populations, it is not uncommon that upper classmen are included on the rosters.

- Currently, there is not a Canvas indicator identifying which students meet the criteria for Progress Report grades.
 - Using your Class Roster alongside grade entry in Canvas will assist in identifying students who will be needing Progress Report grades.
- Graduate students are not eligible for Progress Report grades.
- Your MyMav Grade Roster can also be viewed to identify the students for whom progress report grades are required. Grade Rosters for other courses may not have been generated because students may not have met the criteria for Early Progress Report grades.

IDENTIFYING STUDENTS NEEDING PROGRESS REPORT GRADES

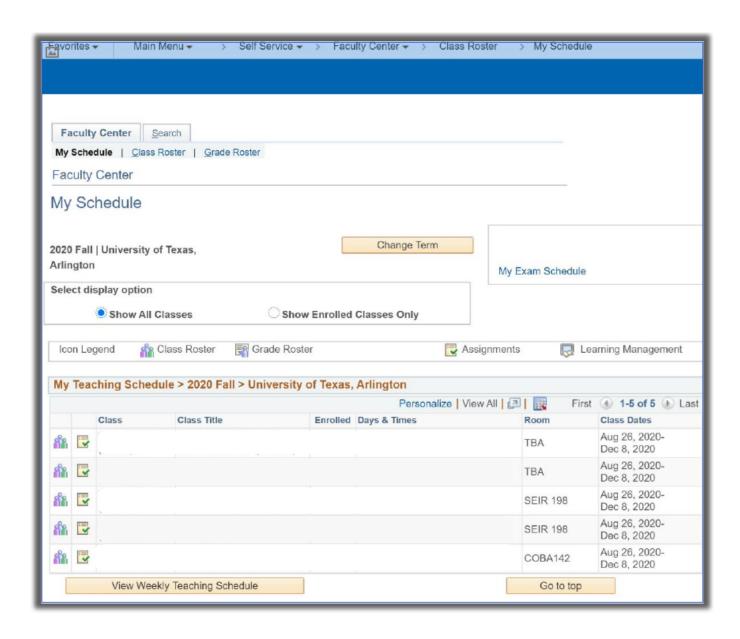
Instructions

• Log into MyMav, through your Faculty Center, access your My Schedule.





• Click on your Class Roster or look for the ______ Icon.



- You are able to view the **Indicator** column, look for either the 4th Week and/or Midterm columns. The students identified with the Loon meet the criteria for Progress Report grades and will need those grades reported by the deadline.
 - O Please pay *careful attention* to which Indicator column you may have in your Class Roster.
 - If you do not have any students needing Early Progress Reports, there may be only the Midterm Indicator Column present, or vice versa.
 - If neither Indicator column is present, then your students are not needing Progress Report grades reported.

