

# CURRENT TERM NOT SHOWING ON FACULTY CENTER

## Key Highlights

If you have multiple security roles (for example, you have both a faculty role and an academic advisor role) and current term in your Faculty Center does not default to the current term, then you will need to update your user defaults.

## Instructions

Navigation: **Set Up SACR > User Defaults 1 > Term: 2112 from dropdown > Save.**

The screenshot shows the 'User Defaults' configuration page for User ID 1000153224. The page includes a navigation breadcrumb: Favorites > Main Menu > Set Up SACR > User Defaults. Below the breadcrumb are tabs for 'User Defaults 1', 'User Defaults 2', 'User Defaults 3', 'User Defaults 4', and 'Enrollment Override Defaults'. The main form area contains the following fields:

- Academic Institution: UTARL (University of Texas, Arlington)
- Career Group SetID: [Empty]
- Facility Group SetID: [Empty]
- Academic Career: [Empty]
- Academic Group: [Empty]
- Subject Area: [Empty]
- Term: [Empty]
- Academic Program: [Empty]
- Academic Plan: [Empty]
- Academic Sub-Plan: [Empty]

At the bottom of the form are 'Save' and 'Notify' buttons. A 'Look Up Term' dialog box is open, showing a search for '2218' in the 'Term' field. The dialog box contains the following fields:

- Academic Institution: UTARL
- Academic Career: [Empty]
- Term: begins with [2218]
- Description: begins with [Empty]
- Short Description: begins with [Empty]
- Term Begin Date: [=] [Empty]

The dialog box has 'Look Up', 'Clear', and 'Cancel' buttons, and a 'Basic Lookup' link. The message 'No matching values were found.' is displayed at the bottom of the dialog box.